

**CITY OF KELOWNA**

**MEMORANDUM**

**DATE:** January 8, 2007

File: 0550-05  
2380-20-8022

**TO:** City Manager

**FROM:** Airport General Manager

**SUBJECT: SUPPLEMENTAL AGREEMENT - KELOWNA & DISTRICT FLYING CLUB  
SUB-LEASE**

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**RECOMMENDATION**

THAT Council authorize the Mayor and City Clerk to sign a supplemental agreement to the Kelowna & District Flying Club's sub-lease increasing their leased space from 70.94 square meters to 76.4 square meters.

**BACKGROUND AND COMMENTS**

The old air terminal building which was in very poor condition has been demolished and replaced with a new multi purpose facility. This new facility better accommodates the increased commercial use of the north aircraft parking apron and offers a significantly improved location for the Flying Club and for other activities such as charters, air cargo transfer and search and rescue. It can also be used for additional office space for airport personnel.

The Flying Club has held a sub-lease to occupy the old terminal building at Kelowna International Airport since November of 1984. It is the airport's intent to allow the Flying Club to continue to operate in a portion of the new facility as shown on the attached drawing. No other terms or conditions of the Flying Club's sub-lease will be changed.

The cost for this project was \$126,000. The \$26,000 over expenditure was a result of the inability to use the original electrical service which proved to be incompatible with the new facility. Documentation has been submitted to transfer the required funding from the capital project to install sewer to the north end of the airport. Costs for this project were lower than anticipated. Both projects were funded from the airport's Groundside Reserve.



R. Sellick  
Airport General Manager

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Attached